R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
June 24, 2026
5:30 pm

Present were**:** Camilla Benoit, Chair, Appointee of CSM
Fran Haley, Secretary, Appointee of Antigonish County
Monica MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
David MacKenzie, Appointee of CSM
Councillor Patrick McKenna, Appointee of Antigonish Town
Councillor Andrew Murray, Appointee of Antigonish Town
Councillor Juanita Pelly, Appointee of Antigonish Town
Duncan Chisholm, Appointee of Antigonish Town
Rozalyn Boddy Tobin, Representative of Antigonish County
Councillor Shawn Brophy, Appointee of Antigonish County
Councillor Harris McNamara, Appointee of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services
Danielle MacDougall, Director of Finance

Regrets**:** No regrets

Land acknowledgement

Call to order-Chair, Camilla Benoit
Chair Camilla Benoit called the meeting to order at 6:16 pm

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda
14.7 SBARS
14.7.1 In Camera
14.7.2 Finance
14.7.3 Accreditation
14.8 Capital Campaign -3 Year commitment

Motion: **To accept the Additions to the Agenda.**
Moved by Councillor Patrick McKenna, Appointee of Antigonish Town
Seconded by Councillor Juanita Pelly, Appointee of Antigonish Town

Motion Carried

Conflict of interest
No conflict of interest declared.

Correspondence

Correspondence from the Municipal Council on the reappointment of Councillors Shawn Brophy, and Harris McNamara, as representatives of Antigonish County.

Finance Report

Rozalyn Boddy Tobin Finance Committee Chair presented the Finance Report. Highlight was given to the software implementations going well and should see the effieceincies it will create .

Items for Consent Agenda:

1. **Previous Meeting minutes-May 28,2026**

Items to be removed from Consent Agenda

a) **CEO/Clinical Services Report**
b) **Infrastructure Renewal Committee Minutes**
c) **Foundation /Capital Campaign Update**

Motion: **To approve the consent agenda as amended**

Moved by Rozalyn Boddy Tobin, Representative of Antigonish County

Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Motion Carried

Approval of the Items not under Consent agenda

a) **CEO/Clinical Services Report**

Further information on the Fire Marshalls report was requested. Terry noted that the inspection should be conducted annually however due to a shortage of Fire Marshalls in the province it is conducted every 3 years at present. Terry also explained some the items to be addressed and how they have been and will be addressed regarding the oil boilers , electrical room and a set of fire doors.

Congratulation for a great IPAC control Report from Flu, RSV and other respiratory diseases season.

b) **Infrastructure Renewal Committee Minutes**

No resolution on the cost coverage of elevation of building foundation issue between PCL and FBM.

c) **Foundation /Capital Campaign Update**

Capital Campaign Consultant has been hired and contract signed , Posting for Capital Campaign Administrative Assistant posting to come down today..

Plans are being drafted for the logistics, slogan and identification of items for funding.

Motion: **To approve the items not under consent agenda.**
Moved by Councillor Andrew Murray, Appointee of Antigonish Town
Seconded by Monica MacDonald, Appointee of CSM

Motion Carried

Business arising from minutes

Facility Disposal Policy As stakeholders, Councils of the Town (April 21,2026) and Municipality(April 14,2026) have approved the decision of the Board of Directors moving forward with the sale of the property. Awaiting notification on the next step.

New business

1.1Draft Confidentiality Policy

To be reviewed and attach In Camera Policy .

1.2 Executive Meeting Schedule

The next meeting is scheduled for September 16th at 2:00pm unless anything

1.3 Terms of Appointment for Directors

Official letter extending terms for Councillors Harris McNamara and Shawn Brophy were received from the Municipality.

1.4 Pre AGM Audit Report

September 21 ,2026 at 1:00 the Audit Report will be presented to the Finance Committee and at the Regular Board Meeting September 24 ,2026 at 4:00

1.5 AGM-September 24,2026 -R.K. MacDonald Nursing Home (Main Dining Room)

1.6 Dementia Live Presentation -Christina Borden Staff Development Coordinator

Christina gave the board members an overview of what Dementia Live education entails. It will give the participants a fist hand view of what its like to live with dementia .

1.7 SBARS

1.7.1 Accreditation Status -Choices to be made regarding the accreditation process ; to continue, withdraw or defer until in the new build and reapply to rejoin at that time.

Motion: **To withdraw from Accrediation process and reapply to rejoin in 2028 when moved into new build.**
Moved by Monica MacDonald, Appointee of CSM
Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Motion Carried

1.7.2 Finance -Finance Committee recommendation to recruit a 1 FTE to support the Finance Department through the software implementation process and in meeting finance department responsibilities.

Motion: **To support the recruiting a 1FTE person to support the Finance Department through the software implementation process and meeting Finance Department responsibilities**
Moved by Rozalyn Boddy Tobin, Representative of Antigonish County
Seconded by Councillor Patrick, Appointee of Antigonish Town

Motion Carried

1.8 In Camera

Motion: **To move in camera**
Moved by Rozalyn Boddy Tobin, Representative of Antigonish County
Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Motion: **To move out of in camera**
Moved by Rozalyn Boddy Tobin, Representative of Antigonish County
Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

DATE OF NEXT MEETING
The next meeting will be September 24,2026 at 4:00pm

ADJOURNMENT:
Motion for adjournment of the regular meeting at 7:18 pm.
Moved by: Rozalyn Boddy Tobin, Representative of Antigonish County

_____	_____
Board Chair,	Recording Secretary,
Camilla Benoit	Cathy Brouwer
Minutes Approved: _____	

File: Admin V Drive: Admin/Board/Regular March 26,2026