



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
March 26, 2026
5:30 pm**

Present were: Camilla Benoit, Chair, Appointee of CSM
Fran Haley, Secretary, Appointee of Antigonish County
Monica MacDonald, Appointee of CSM
David MacKenzie, Appointee of CSM
Councillor Patrick McKenna, Appointee of Antigonish Town
Councillor Andrew Murray, Appointee of Antigonish Town
Duncan Chisholm, Appointee of Antigonish Town
Councillor Harris McNamara, Appointee of Antigonish County
Terry MacIntyre, CEO

Regrets: Rozalyn Boddy Tobin, Representative of Antigonish County
Sr. Catherine MacGillivray, Appointee of CSM
Councillor Shawn Brophy, Appointee of Antigonish County
Councillor Juanita Pelly, Appointee of Antigonish Town
Lee Kelly, Director of Clinical Services
Danielle MacDougall, Director of Finance

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 5:47 pm

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

New Business
13.6 Strategic Plan

Conflict of interest

No conflict of interest declared.

Correspondence

Correspondence received by Camilla Benoit, Chair of The Board of Directors
Report on PP CA.

Finance Report

- Camilla Benoit, Board Chair presented the Finance Report. Camilla noted that 29% of the budget was remaining at the end of the 3rd quarter of the Fiscal Year. Emergency funding of \$2,262.00 for a Boiler Compressor was approved. Reached out to Scotia Wealth for next step to secure paper work. to be completed by Board

members and an electronic version for easy review would be circulated. The Finance committee will be reviewing policies at the April meeting.

Items for Consent Agenda:

1. Previous Meeting minutes-February 26,2026
2. Finance Committee Minutes
3. CEO/Clinical Services Report
4. Executive Minutes
5. Foundation -Item 12.1

Items to be removed from Consent Agenda

- a) Infrastructure Renewal Committee Minutes
- b) Quality, Safety & Governance Minutes

Motion: To approve the consent agenda as amended

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Councillor Patrick McKenna, Appointee of Antigonish Town

Motion Carried

Approval of the Items not under Consent agenda

- a) Infrastructure Renewal Committee Minutes

The question of who covers the added cost of foundation elevation remains unresolved and discussions between PCL FBM and Colliers are ongoing at this time.

- b) Quality, Safety & Governance Minutes

The change in timing of the Resident and Family Satisfaction Surveys from January to September was questioned in that will it be conducted twice this year, no, just in September. Also question of Licensing visit being conducted in March not April.

Motion: To approve the items not under consent agenda.

Moved by David MacKenzie, Appointee of CSM

Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Motion Carried

Business arising from minutes

1-Foundation-Joint Capital Campaign Committee Update

The Joint Capital Campaign Ad hoc committee has met. They are developing Terms of Reference (TOR), Job description for the Campaign Coordinator. Once the Coordinator has been hired a formal committee will be formed consisting of members of The Board Of Directors and Foundation Board of Directors. David Oyler met with the group to give some guidance and direction.

Action-Circulate TOR to Board of Directors.

2-Consideration name for new facility

Item to be removed off the agenda for the time being.

3-Promoting R.K.'s Visibility

There is some funds available in the new builds budget for promoting visibility of the new build.

4- Facility Stakeholders-Corporate Bylaws

Waiting on formal letter of support from the Town-informal has been given

5- Facility Disposal Policy-In camera as last item of business

New business

1.1 Licensing inspection March 12th and 13th 2026

Any deficiencies are required to be addressed by April 15,2026

1.2 Board Education-SLTC PPCA Investigation and Compliance.

Terry Macintyre CEO gave a power point on the process of reporting and who is responsible.

1.3 Budget Reduction-Update

The budget reduction of 3% was not passed for LTC Nova Scotia. Senior Leader are exploring where this 3% may come from in the event a reduction arises in the next fiscal year

1.4 Boards Recommendation to Finance Committee -Follow Up with Scotia Wealth Management

1.5 Strategic Plan

Terry presented the Strategic Plan update that will be presented to the Board every 6 months. Findings of the HSO Workforce Survey form Accreditation Canada that was recently completed will guide the KPI's for the plan.

1.6 Facility Disposal Policy -In Camera

Motion: To move in camera at 6:36.

Moved by Councillor Harris McNamara, Appointee of Antigonish County

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Motion: To move out of in camera.

Moved by Duncan Chisholm, Appointee of Antigonish Town

Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Motion Carried

Action: To inform stakeholders of the Board of Directors decision regarding the facility disposal policy.

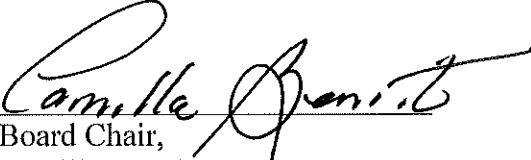
DATE OF NEXT MEETING

The next meeting will be April 30, 2026 at 5:30 pm

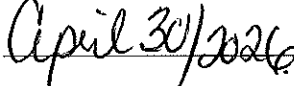
ADJOURNMENT:

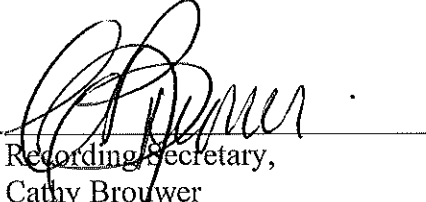
Motion for adjournment of the regular meeting at 7:10 pm.

Moved by Councillor Andrew Murray, Appointee of Antigonish Town


Board Chair,
Camilla Benoit

Minutes Approved:


April 30/2026


Recording Secretary,
Cathy Brouwer

File: Admin V Drive: Admin/Board/Regular March 26, 2026