



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES**

April 30, 2026

5:30 pm

Present were: Camilla Benoit, Chair, Appointee of CSM
Fran Haley, Secretary, Appointee of Antigonish County
Monica MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
Councillor Patrick McKenna, Appointee of Antigonish Town
Councillor Andrew Murray, Appointee of Antigonish Town
Councillor Juanita Pelly, Appointee of Antigonish Town
Duncan Chisholm, Appointee of Antigonish Town
Rozalyn Boddy Tobin, Representative of Antigonish County
Councillor Shawn Brophy, Appointee of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services

Regrets: David MacKenzie, Appointee of CSM
Councillor Harris McNamara, Appointee of Antigonish County
Danielle MacDougall, Director of Finance

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:31 pm

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

No additions to be added to the agenda

Conflict of interest

No conflict of interest declared.

Correspondence

Correspondences to be discussed under Finance Report

Finance Report

Rozalyn Boddy Tobin Finance Committee Chair presented the Finance Report.
Rozalyn reported on Denise Snow, Scotia Jarislawsky Fraser, 1832 Asset Management L.P. presentation to the Finance Committee on investments.

Motion: To support the investing \$1M from the Operating Reserve into the investment portfolio.

Moved by Councillor Shawn Brophy, Appointee of Antigonish County

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Preliminary unaudited financial report was unavailable due to the ongoing financial, scheduling and HR software implementation – Q3 statement indicated 29% budget remaining and there were no new unexpected expenditures reported for Q4 Director of Finance will provide an unaudited preliminary financial statement for May, 2026.

The RK submitted nine items for consideration by the Department of Seniors and Long-Term Care in their annual Capital Requests program. Unfortunately, only a single item was approved for funding. The following items were not approved for funding.

Plumbing Equipment (preventative maintenance)	\$22,204.00 preventative and transferrable
Water Softener System Dishwasher	\$6,753.00 - preventative
Computer ablets	\$9,000.00 - transferrable
Meat Slicer	\$9,350.00 - transferrable
Small Floor Machine	\$5,502.00 - transferrable
Total	\$52,809.00

Recommendation from the Finance Committee that the Board of Directors to pass a motion in support of the Capital Request to reallocate \$52,809.00 from the Operating Reserve to the Operating account.

Motion: To support of the Capital Request to reallocate \$52,809.00 from the Operating Reserve to the Operating account.

Moved by Duncan Chisholm, Appointee of Antigonish Town

Seconded by Councillor Juanita Pelly, Appointee of Antigonish Town

Motion Carried

Board finance polices have been reviewed and amended

Motion: To accept the Finance Report as presented.

Moved by Monica MacDonald, Appointee of CSM

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Items for Consent Agenda:

1. Previous Meeting minutes-March 26,2026
2. CEO/Clinical Services Report
3. Foundation /Capital Campaign Update

Items to be removed from Consent Agenda

a) Infrastructure Renewal Committee Minutes

Motion: To approve the consent agenda as amended

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Approval of the Items not under Consent agenda

a) Infrastructure Renewal Committee Minutes

Fran Haley, Chair of the Infrastructure Renewal Committee noted an addition to the minutes that Tom Lyall is the new Senior Project Manager for Colliers.

Motion: To approve the items not under consent agenda.

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Councillor Juanita Pelly, Appointee of Antigonish Town

Motion Carried

Business arising from minutes

Facility Stakeholders-Corporate Bylaws

All approvals have been received.

Facility Disposal Policy As stakeholders, Councils of the Town(April 21,2026) and Municipality(April 14,2026) have approved the decision of the Board of Directors moving forward with the sale of the property. The Infrastructure Renewal Committee is recommending that with the approval of the stakeholders that the Board move forward with the motion to sell.

Motion: To approve moving forward with the selling of the property known as the R.K.MacDonald Nursing Home with the approval of the stakeholders.

Moved by Rozalyn Boddy Tobin, Representative of Antigonish County

Seconded by Monica MacDonald, Appointee of CSM

Motion Carried

New business

1.1 Laura Steele/Chris Turner /Annual Capital Funding & Emergency Funding -SLT

1.2 Hiring of Administration Assistant and Campaign Consultant – Joint Capital

Campaign

Terry MacIntyre CEO notified the Board, as required by our Operations: Purchasing Policy the Alternative Procurement Practice had been enacted for securing the services of a professional Fundraising Consultant in support of our Capital Campaign

The Campaign Consultant is expected to be on board by June 1st 2026 and an administrative assistant is expected to be on board July 1,2026. The service agreement will be brought forward to be approved by the Board.

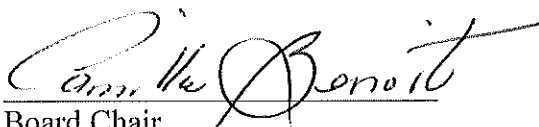
DATE OF NEXT MEETING

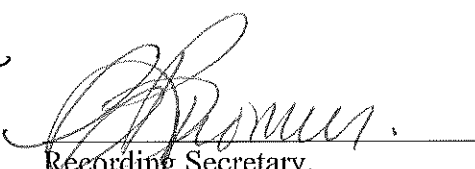
The next meeting will be May 28,2026 at 5:30 pm

ADJOURNMENT:

Motion for adjournment of the regular meeting at 7:24 pm.

Moved by Councillor Andrew Murray, Appointee of Antigonish Town


Board Chair,
Camilla Benoit


Recording Secretary,
Cathy Brouwer

Minutes Approved: May 27/2026