



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES**

January 29, 2026

5:30 pm

Present were : Camilla Benoit, Chair, Appointee of CSM
Fran Haley, Secretary, Appointee of Antigonish County
Rozalyn Boddy Tobin , Representative of Antigonish County
David MacKenzie, Appointee of CSM
Councillor Patrick McKenna, Appointee of Antigonish Town
Councillor Juanita Pelly, Appointee of Antigonish Town
Duncan Chisholm, Appointee of Antigonish Town
Councillor Harris McNamara, Appointee of Antigonish County
Councillor Shawn Brophy, Appointee of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services

Regrets : Councillor Andrew Murray, Appointee of Antigonish Town
Monica MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
Danielle MacDougall, Director of Finance

Absent : Councillor Andrew Murray, Appointee of Antigonish Town

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:26 pm

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

No additions to the agenda.

Conflict of interest

No conflict of interest declared.

Correspondence

- 1) Letter form the Board of Directors of the Corporation of the Sisters of St. Martha to approve the By-Law amendments as presented.
- 2) Letter from the Board of Directors of the Corporation of the Sisters of St. Martha to recommend the appointment of David MacKenzie as a representative of Sisters of St. Martha on the Board of The R.K. MacDonald Nursing Home Corporation. His term would begin January 2026 and end August 2029.

Motion: To accept recommendation the appointment of David MacKenzie as a representative of Sisters of St.Martha on the Board of The R.K. MacDonald Nursing Home Corporation

Moved by Councillor Pat McKenna, Appointee of Antigonish Town

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Finance Report

Rozalyn Boddy-Tobin, Chair of the Finance Committee presented the Finance Report. It was noted that there was no statement available for this meeting due to unforeseen circumstances but that one would be ready for the February Board meeting. Rozalyn noted that there were a number of items approved for emergency funding. Moving forward SBARS will be packed with Capital Requests as well as with any projects approval dates estimated approval and completion dates to be captured in the reports.

Motion: To accept the Finance Report as presented .

Moved by Councillor Harris McNamara, Appointee of Antigonish County

Seconded by Fran Haley, Secretary, Appointee of Antigonish County

Motion Carried

Items for Consent Agenda:

1. **Previous Meeting minutes-November 27,2025**
2. **Building & Grounds Minutes-No Meeting**
3. **Finance Committee Minutes**
4. **Executive Minutes**
5. **Foundation**

Items to be removed from Consent Agenda

- a) **CEO/Clinical Services Report**
- b) **Infrastructure Renewal Committee Minutes**
- c) **Quality, Safety & Governance Minutes**

Motion: To approve the consent agenda as amended

Moved by Councillor Pat McKenna, Appointee of Antigonish Town

Seconded by Councillor Juanita Pelly, Appointee of Antigonish Town

Motion Carried

Approval of the Items not under Consent agenda

- a) **CEO/Clinical Service Report**

A brief discussion around clarifying staffing vacancy rate and what the rate is in the Long Term Care sector in comparison to the rate at the R.K. As well the difference between and connection of Critical Incident and PPCA(Protection Of Persons in Care Act) case

submission. There was some clarification on Emergency repairs that were funded and not funded .

b) Infrastructure Renewal Committee Minutes

Chair Fran Haley clarified some questions around the construction contingency and change orders.

c) Quality, Safety & Governance Minutes

There was a point brought forward from a Board member regarding the importance of bringing attention to The Shingles vaccine along with COVID and Flu vaccines .

Motion: To approve the items not under consent agenda .

Moved by Councillor Shawn Brophy, Appointee of Antigonish County

Seconded by Rozalyn Boddy Tobin , Representative of Antigonish County

Motion Carried

Business arising from minutes

1-Recruitment of Director

David MacKenzie has been appointed as representative of CSM and accepted by the Board.

2-By Laws-Delivered

The documents have been forwarded to the stakeholders and waiting on the return of the documents signed. Received letters of acceptance from CSM and County.

3-Board Evaluations

It was recommended that the evaluations be conducted in the Fall rather than in the Spring.

New business

1.1 Department of SLTC Replaced Facility Disposal Policy-Paula Langille

Paula Langille from SLTC gave an overview of the process to manage a replaced facility. Board has to decide on either repurposing with government, selling, demolishing or retaining the site.

1.2 Name change for the new facility.

Further discussion is required on whether to keep the RK name for the new facility, or keep the corporative name and rename the new facility. Further research and discussion is required to enable an informed decision on this matter.

1.3 Promoting the R.K.'s visibility

Discussion on increasing the RK's visibility needs to be more public prior to any capital campaign commencement . More investigation and discussion is required.

1.4 Foundation and Corporate Board Meet and Greet held January 21,2026

The meet and greet went very well and the Foundation executive will take information back to the next Foundation meeting. A capital campaign will focus on recovering items either not included in the FDAP process or were removed during value engineering such as Gazebos, raised garden beds, garages, decorative fencing, and paving. Campaign may run 3- 5 years.

DATE OF NEXT MEETING

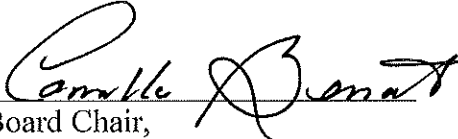
The next meeting will be February 26,2026 at 5:30 pm


ADJOURNMENT:

Motion for adjournment of the regular meeting at 7:42 pm.

Moved by, Rozalyn Boddy Tobin , Representative of Antigonish County

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County


Board Chair,
Camilla Benoit


Recording Secretary,
Cathy Brouwer

Minutes Approved: March 26, 2026

File: Admin V Drive: Admin/Board/Regular Meeting January29,2026