



**R.K. MacDonald Nursing Home
Family Council of Meeting Minutes**

Date: Jan 08, 2026

Family Council members Present: Judy Breen, Mary Chisholm, Liz Costigan, Darlene Farrell, Debbie Horne, Joanne MacKenzie, Marlene Stewart

Regrets:

Staff Present: Terry McIntyre, CEO

Item	Topic	Discussion / Required Actions	Owner	Due
1.0	Agenda	Agenda for this meeting was distributed to members prior to meeting		
2.0	Minutes	Family council members approve the minutes via email, therefore, going forward the minutes will be posted on the RK website before the next meeting		
3.0	3.1 CEO update	CEO Report is attached to these minutes which covered the following topic updates: cleanliness, hourly checks, resident dining, staff member sleeping, visitor support cabinets, family council feedback	CEO	Ongoing
	Business arising from the minutes	Review of 2025 concerns/ outcomes		
	4.1	Caregiver Information Day – We will hold a one topic meeting to brainstorm on this on March 26 th at 1:00		
	4.2 shift change	Who is involved – licensed and day staff have a morning huddle before each shift to review report.		

