



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES**

June 26, 2025

6:00 pm

Present were : Camilla Benoit, Chair, Appointee of CSM
Monica MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
Fran Haley, Secretary, Appointee of Antigonish County
Councillor Patrick McKenna, Appointee of Antigonish Town
Councillor Juanita Pelly, Appointee of Antigonish Town
Councillor Andrew Murray, Appointee of Antigonish Town
Councillor Shawn Brophy, Appointee of Antigonish County
Rozalyn Boddy Tobin , Representative of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services

Regrets : Duncan Chisholm, Appointee of Antigonish Town
Gerald MacDonald, Appointee of CSM
Danielle MacDougall, Director of Finance
Councillor Harris McNamara, Appointee of Antigonish County

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:03 pm

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

Additions to the agenda :

14.c -Strategic Planning Dates with Carla Angelhart

14.d-Signage for Speed Reduction-Victoria Street

14.e-Start up Capital Campaign-

14.f- Disposal Policy

14.g-InCamera

Motion: To approve the addition consent agenda .

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Rozalyn Boddy Tobin , Representative of Antigonish County

Motion Carried

Conflict of interest

No conflict of interest declared.

Correspondence

1-A Thank you to Board Members email from Mark Chisholm retiring Director of Environment & Food services was read .

2-A letter was sent to MLA regarding trigger lights for the Church St roundabout.

Motion: To move in camera.

Moved by Fran Haley, Secretary, Appointee of Antigonish County

Seconded by Councillor Shawn Brophy, Representative of Antigonish County

Motion Carried

Motion: To move out of camera..

Moved by Monica MacDonald, Appointee of CSM

Seconded by Fran Haley, Secretary, Appointee of Antigonish County

Motion Carried

Items for Consent Agenda:

1. Previous Minutes May 29,2025
2. Finance Committee Minutes
3. Quality, Safety and Governance Minutes
4. Executive Minutes
5. Infrastructure Committee
6. Foundation

Items to be removed from Consent Agenda

- a) Building & Grounds-No Meeting
- b) Clinical Director Report
- c) CEO Report

Motion: To approve the consent agenda .

Moved by Councillor Pat McKenna, Appointee of Antigonish Town

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Approval of the Items not under Consent agenda

- a) Building & Grounds-No Meeting
- b)Clinical Director Report
- c) CEO Report

Finance Report

Rozalyn Boddy Tobin, Treasurer and Chair of the Finance Committee presented a Finance update report to the Board members. Rozalyn reported on the progress of the financial statements time lines and new software impacts on receiving those statements moving forward . Policy reviews set for the fall and the beginning of the fund raising campaign by setting up a committee to spearhead this campaign. Members from the Board were suggested as well as some members from the community that would add to the committee .
(do we want to add names

Motion: To accept the Finance Report as presented.

Moved by Councillor Shawn Brophy, Representative of Antigonish County

Seconded by Councillor Patrick McKenna, Appointee of Antigonish Town

Motion Carried

Director of Clinical Services Report-Lee Kelly

Director of Clinical Services Lee Kelly provided clarification on the following items :

- 1-InterRai -Nurse
- 2- Dental Hygienist Services
- 3-Quality Improvement Pilot Project
- 4- Staffing
- 5-LTCA-Long Term Care Assistants
- 6-Hand Hygiene Education

CEO Report-Terry MacIntyre

CEO Terry MacIntyre provided some clarification on the following items:

- 1-IT proposal.
- 2- OHS Safety Coordinator -alternatives-CEO Terry MacIntyre to draft letter on concerns to OHS, SLTC and Premier.

Motion: To approve the items not under consent agenda .

Moved by Monica MacDonald, Appointee of CSM

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Business arising from minutes

No Business Arising

New business

1.1 Bylaws review and Executive Global Policy relating to auditors financial statement for AGM –

Motion: To approve the Amendment to Global Executive Requirement Policy

Moved by Seconded by Councillor Patrick McKenna, Appointee of Antigonish Town

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Amendment to be forwarded to Town and County Councils as well as CSM for approval.

1.2 In Camera Session- Occurred earlier in meeting

1.3 Strategic Planning -Set date and location

1.4 Slow Down Signage – Corner of Victoria Street & Pleasant Street Signage to slow down traffic

1.5 Capital Campaign - Discussed under Finance Report

1.6 Disposal Policy -Terms of reference and options for Disposal Policy to be explored and set, and approved.

DATE OF NEXT MEETING

The next meeting will be September 25 at 5:30 pm.

ADJOURNMENT:

Motion for adjournment of the regular meeting at 7:50 pm

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Board Chair,
Camilla Benoit

Minutes Approved: _____

Recording Secretary,
Cathy Brouwer

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