



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
April 24, 2025
6:00 pm**

Present were : Camilla Benoit, Chair, Appointee of CSM
Monica MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
Gerald MacDonald, Appointee of CSM
Councillor Andrew Murray, Appointee of Antigonish Town
Councillor Patrick McKenna, Appointee of Antigonish Town
Duncan Chisholm, Appointee of Antigonish Town
Councillor Juanita Pelly, Appointee of Antigonish Town
Councillor Shawn Brophy, Appointee of Antigonish County
Rozalyn Boddy Tobin , Representative of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services

Regrets : Fran Haley, Secretary, Appointee of Antigonish County
Councillor Harris McNamara, Appointee of Antigonish County
Danielle MacDougall, Director of Finance

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:05 pm

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

No additions to the agenda

Conflict of interest

No conflict of interest declared.

Correspondence

No Correspondence

Items for Consent Agenda:

- 1. Previous Minutes March 27,2025**
- 2. Finance Committee Minutes**
- 3. Buildings and Grounds**
- 4. Quality, Safety and Governance Minutes**
- 5. Executive Minutes**

6. Infrastructure Committee

7. Foundation

Items to be removed from Consent Agenda

a) Clinical Director Report

b) Infrastructure Committee Report

Motion: To approve the consent agenda .

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Rozalyn Boddy Tobin , Representative of Antigonish County

Motion Carried

Approval of the Items not under Consent agenda

a)Clinical Director Report

b)Infrastructure Committee Report

Finance Report

No Financial report at this time. No updated monthly financial report was presented due to year end and preparations for the auditors.

Director of Clinical Services Report-Lee Kelly

Director of Clinical Services Lee Kelly provided clarification on items presented in the Director of Clinical Services report. She has accepted a position on Long Term Care NS Committee HANS – new term accepted to represent the Eastern Zone discussing issues/concerns in Long Term Care.

Lee also provided clarification on medication supplier contract.

Infrastructure Commitee Report

Clarification regarding the Value Engineering (VE) process and outcome as well as the hearing disability support system for the new build .

Motion: To approve the items not under consent agenda .

Moved by Councillor Patrick McKenna, Appointee of Antigonish Town

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Business arising from minutes

1.1 Policies updates for review

a) Strategic Plan- The plan has been reviewed and updated for this current year. It was agreed on that the date of the current plan in place be added to the policy.

b) Confidentiality- To be amended to include best practices and elected officials.

c) Risk Management- To include a heat risk map.

Motion: To approve policies as amended and circulated. .

Moved by Councillor Patrick McKenna, Appointee of Antigonish Town

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

New business

1.1 Education Session on understanding government relationships with DHW,NSHA and SLTC,

Glenda Keenan Sr. Director with NSHA Continuing Care gave a presentation to the Board .

1.2 Invitation to the Board members for the RPL CCA graduation on May 16,2025 .

DATE OF NEXT MEETING

The next meeting will be May 29, 2025 at 6:00 pm.

ADJOURNMENT:

Motion for adjournment of the regular meeting at 7:20pm

Moved by Rozalyn Boddy Tobin , Representative of Antigonish County

Board Chair,
Camilla Benoit
Minutes Approved: _____

Recording Secretary,
Cathy Brouwer

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