



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
January 30, 2025 (Held February 3, 2025)
6:00 pm**

Present were : Camilla Benoit, Chair, Appointee of CSM
Fran Haley, Secretary, Appointee of Antigonish County
Monica MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
Duncan Chisholm, Appointee of Antigonish Town
Councillor Juanita Pelly, Appointee of Antigonish Town
Councillor Andrew Murray, Appointee of Antigonish Town
Councillor Patrick McKenna, Appointee of Antigonish Town
Councillor Harris McNamara, Appointee of Antigonish County
Councillor Shawn Brophy, Appointee of Antigonish County
Rozalyn Boddy Tobin , Representative of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services
Danielle MacDougall, Director of Finance

Regrets : Gerald MacDonald, Appointee of CSM

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:15pm.

Welcome of New Board Members

Chair Camilla Benoit welcomed new Board Member Rozalyn Boddy Tobin and the Board introduced themselves.

Rozalyn Boddy Tobin Appointee of Antigonish county

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

Addition to New Business to move to in camera .

Motion: To approve the agenda with the addition of moving in camera.

Moved by Councillor Harris McNamara, Appointee of Antigonish County

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Conflict of interest

No conflict of interest declared.

Adoption of minutes

Motion: That the regular minutes of November 28,2024 be adopted.

Moved by Councillor Juanita Pelley, Appointee of Antigonish Town.
Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Finance Report

Director of Finance Danielle MacDougall spoke to the Financial Statement that was presented to the Board Members.

Motion: To approve the Finance Report

Moved by Rozalyn Boddy Tobin , Representative of Antigonish County
Seconded by Monica MacDonald, Appointee of CSM

Motion Carried

Danielle presented an SBAR submitted by the Finance Committee Committing Operating Reserve funds to support a software upgrade initiative over the next 5 years..

Motion: To approve Committing Operating Reserve funds to support a software upgrade initiative over the next 5 years.

Moved by Duncan Chisholm , Representative of Antigonish Town
Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Motion Carried

Business arising from minutes

1.1 Family and Resident satisfaction Surveys

CEO Terry MacIntyre gave a brief overview of the surveys.The results have been posted on the R.K. website.

1.2 Committee Vacancies -QS&G , Finance, Executive & Foundation

Nominations deferred to February 27,2025 Board Meeting.

Correspondence

1.1 Stakeholders Report

The Board Chair Camilla Benoit presented a Stakeholders report to The Town Mayor, County Warden and the Congregation Leader for the Sisters of St Marthas.

CEO Report-Terry MacIntyre

The CEO Report was presented and the floor was open for questions.

Director of Clinical Services-Lee Kelly

The Director of Clinical Services Report was presented by Lee Kelly and the floor was open for questions. Lee further gave a breakdown of vacancies in staffing (ie open, sick, LTD or maternity leaves).

Committee Reports

Finance Committee -

The report was covered earlier in the Finance Report.

Building and Grounds Committee -Chair Shawn Brophy

Shawn briefly spoke to some challenges like missing roof shingles, in keeping the existing RK building up and functioning until the new build is complete,

Quality, Safety & Governance Committee-Chair Monica MacDonald

Monica presented the Quality, Safety & Governance committee report and noted that the Maids policy would be presented to the Executive in February the to the Board.

Executive Committee-Chair Camilla Benoit

The Executive Committee Report was presented and the floor was open for questions.

Steering Committee -Chair Fran Haley

Motion to move In Camera

Moved by Monica MacDonald, Representative of CSM

Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Motion carried.

Motion to move out of In Camera

Moved by Councillor Andrew Murray, Representative of TOA

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion carried.

The Pledge of Confidentiality document will be amended to include the statement “*The Town and County councilors appointed to the RK Board will be able to provide information discussed in camera at the Board to their respective councils in camera*”.

Foundation Report -Gerald MacDonald-Board Representative

No report.

Approval of all reports

Motion: To approve Committee Reports as presented.

Moved by Councillor Andrew Murray,Appointee of Antigonish

Seconded by Duncan Chisholm, Appointee of Antigonish Town

Motion Carried.

New business

1.1 New Board Members Nomination to Committees

DATE OF NEXT MEETING

The next meeting will be February 27, 2025 at 6:00 pm.

ADJOURNMENT:

Motion for adjournment of the regular meeting at 9:50 pm.

Moved by Councillor Andrew Murray,Appointee of Antigonish

Board Chair,
Camilla Benoit
Minutes Approved: _____

Recording Secretary,
Cathy Brouwer

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