



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
February 27, 2025
6:00 pm**

Present were : Camilla Benoit, Chair, Appointee of CSM
Fran Haley, Secretary, Appointee of Antigonish County
Monica MacDonald, Appointee of CSM
Councillor Juanita Pelly, Appointee of Antigonish Town
Councillor Andrew Murray, Appointee of Antigonish Town
Councillor Patrick McKenna, Appointee of Antigonish Town
Councillor Harris McNamara, Appointee of Antigonish County
Councillor Shawn Brophy, Appointee of Antigonish County
Rozalyn Boddy Tobin , Representative of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services
Danielle MacDougall, Director of Finance

Regrets : Gerald MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
Duncan Chisholm, Appointee of Antigonish Town

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:02pm.

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

Conflict of interest

No conflict of interest declared.

Correspondence

No correspondence.

Items for Consent Agenda:

- 1. Previous Minutes Feb 3,2025**
- 2. Finance Committee Minutes**
- 3. Buildings ad Grounds**
- 4. Quality and Safety Minutes**
- 5. Executive Minutes**
- 6. Infrastructure Committee**
- 7. Foundation**

Items to be removed from Consent Agenda

1) Previous Minutes Feb 3,2025

Motion: To approve the consent agenda with the clarification on item from The Minutes from February 3,2025 meeting.

Moved by Rozalyn Body Tobin, Appointee of Antigonish County

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

Approval of the Items not under Consent agenda

- a) CEO Report**
- b) Clinical Director Report**
- c) Finance Report**

Finance Report

Chair of the Finance Committee Rozalyn Body Tobin noted that the December/January financial statements would be available to Board members at the March 27,2025 meeting.

Motion: To approve the amendment to the SBAR regarding the software upgrade.

Moved by Councillor Patrick McKenna , Representative of Antigonish Town

Seconded by Councillor Shann Brophy , Representative of Antigonish County

Motion Carried

CEO Report -Terry MacIntyre

CEO Terry MacIntyre addressed some questions presented in his report.

Director of Clinical Services Report-Lee Kelly

Director of Clinical Services Lee Kelly explained The Community Paramedicine Program, It is a initiative that will give better access to IV hydration, IV antibiotics, blood draws and in collaboration with St Martha's ER a better assessment on whether to transport a resident to the hospital or treat onsite.

Lee also noted that the Dental equipment is scheduled for set up on Friday March 14,2025.

Motion: To approve the items not under consent agenda .

Moved by Patrick McKenna, Appointee of Antigonish Town

Seconded by Monica MacDonald, Appointee of CSM

Motion Carried

Business arising from minutes

1.1 Confidentiality Policy

The Confidentiality policy requires an update to change the language and to cross reference with the In Camera Policy

1.2 Committee Appointments

1. **Rozalyn Boddy Tobin** (County appointee at large) – Director of the Board and Treasurer of the Executive, Chair of Finance and member of the Infrastructure Renewal /Steering Committee.
2. **Monica MacDonald**-(CSM appointee)- Vice Chair position, Chair of the Quality Safety & Governance Committee.
3. **Patrick McKenna**- (Town of Antigonish appointee) -Board of Directors, member Infrastructure Renewal / Steering Committee, & Finance.
4. **Juanita Pelly**- (Town of Antigonish appointee)- Board of Director and member of Quality Safety & Governance.
5. **Andrew Murray**- (Town of Antigonish appointee)- Board of Directors and member of Executive & Building and Grounds
6. **Gary Mattie**- County Councillor member of the Buildings & Grounds ? Ex Officio
7. **Foundation Alternate** – Director of Board -CSM Sr Catherine MacGillivray
8. Harris McNamara- County Councillor Director- Member of Executive & Steering.

Motion: To accept the new members to the board committees .

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

New business

1.1 Jeff Stewart-Colliers Infrastructure Update

Motion: To move in Camera .

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Motion Carried

Motion: To move out of in Camera .

Moved by Councillor Andrew Murray, Appointee of Antigonish Town

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Action: Jeff Stewart, Principal at Colliers Project Leaders in Halifax, NS and lead of the Project Management Team for the 144-bed new RK MacDonald Nursing Home provided and update on the project progress to date.

1.2 Maids Policy for approval

Motion: To accept the Maids Policy as circulated. .

Moved by Councillor Patrick McKenna, Appointee of Antigonish Town

Seconded by Councillor Andrew Murray, Appointee of Antigonish Town

Motion Carried

1.3 Website update

1.4 There is a new tab on the website for the Board information. Also the website will be revamped to promote the living experience at the R.K.

DATE OF NEXT MEETING

The next meeting will be March 27, 2025 at 6:00 pm.

ADJOURNMENT:

Motion for adjournment of the regular meeting at 7:10

Moved by Councillor Juanita Pelly ,Appointee of Antigonish Town

Board Chair,
Camilla Benoit

Recording Secretary,
Cathy Brouwer

Minutes Approved: _____

File: Admin V Drive: Admin/Board/Regular Meeting Minutes January 2025