



**R.K. MacDonald Nursing Home
Family Council of Meeting Minutes**

Date: February 6, 2025

Family Council members Present: Mary Chisholm, Cookie Custigan, Berkley Guthro, Debbie Horne, Heather MacInnis Joanne MacKenzie, Susan Wood

Regrets: Albie Faulkenham,

Staff Present: Terry MacIntyre

Item	Topic	Discussion / Required Actions	Owner	Due
1.0	1.1 Safety	No concerns brought forward		
2.0	2.1 Presentation	Joanne MacKenzie gave a presentation, titled, “How can family enhance the quality of life for their loved one, who is living in long term care”. She shared a lot of valuable information such as ideas for various activities which can take place while visiting, along with also stressing the value and importance of each visit. Joanne reinforced throughout, that “visits are more important than you realize”. Other than Family Council members, it was unfortunately only attended by several people.	Family Council	complete
	2.2 CEO Updates	Terry MacIntyre provided brief updates on a number of topics, namely: rehab services/ Foundation monies / Family and Resident Satisfaction surveys / new build / continued search for social worker / family concern policy / request for feedback on Visiting Handbook / staffing	Terry MacIntyre	ongoing
	2.3 Caregiver Day	Deferred to next meeting (in interest of time)	Family Council	Spring 2025
	2.4 Accessing resources to support increased weekend	Deferred to next meeting (in interest of time)	Family Council	Ongoing

	recreational activities			
3.0 Business Arising	3.1	Family Council is requesting an update from Lee Kelly at our next meeting, on how the Pilot project is proceeding (last update Sept 2024), along with an overall update on staffing. In todays meeting we also had a discussion around who to contact when a family member has a concern? Basically, what is the chain of command and what is the resolution process?	Lee Kelly	April 2025
	3.2	Family Council is also requesting an update from Recreation, Spiritual Care & Volunteer service (last update Sept 2024). We are particularly interested in volunteer recruitment efforts /results.	Kim MacDonald	April 2025
4.0 Date of Next Meetings:		Thursday April 3, 2025 (1-3pm) Thursday June 5, 2025 (1-3pm)	Location: TBD	
5.0 Adjournment	Time: 3:10pm	Motion to Adjourn. Moved By:	Motion carried.	

File: Directors (T Drive): Family Council Minutes/ Minutes Template 2024

Our Core Values: Compassion. Accountability. Respect. Excellence. Safety.