



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
September 26,2024
5:30 pm**

Present were : Camilla Benoit, Chair, Appointee of CSM
Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town
Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town
Fran Haley, Secretary, Appointee of Antigonish County
Monica MacDonald, Appointee of CSM
Gerald MacDonald, Appointee of CSM
Sr. Catherine MacGillivray, Appointee of CSM
Councillor Shawn Brophy, Appointee of Antigonish County
Councillor Harris McNamara, Appointee of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services
Danielle MacDougall, Director of Finance

Regrets : Councillor Gary Mattie, Appointee of Antigonish County
Duncan Chisholm, Appointee of Antigonish Town
Deputy Mayor, Willie Cormier, Appointee of Antigonish Town

Motion: To move in camera meeting prior to the call to order of the regular Board Meeting .

Moved by Councillor Sean Cameron, Appointee of Antigonish Town
Seconded by: Fran Haley, Appointee of Antigonish County

Motion: To move out of in camera meeting prior to the call to order of the regular Board Meeting .

Moved by Councillor Shawn Brophy, Appointee of Antigonish County
Seconded by Councillor Harris McNamara, Appointee of Antigonish County

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:49pm.

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

One addition to the agenda, under new business.
18.2 Reminder of Staff appreciation lunch.

Motion: To approve the agenda.

Moved by Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town
Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Conflict of interest

No conflict of interest declared.

Adoption of minutes

Camilla Benoit called for any errors or omissions in the Minutes of June 27,2024 .

Motion: That the regular minutes of June 27,,2024 be adopted.

Moved by Monica MacDonald, Appointee of CSM

Seconded by Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Finance Report

Diane Roberts, Treasurer and Chair of the Finance Committee introduced The Director of Finance Danielle MacDougall.

The Director of Finance Danielle MacDougall presented a Finance Report.

Danielle offered to highlight the main topics of discussion from the Finance Committee meeting as the minutes were not circulated prior to the Board Meeting.

Motion: To request an extension to Oct. 31, 20024, or sooner to allow for the completion of: sewer testing, presence of municipal water / sewer , mold and soil contamination studies and to secure a property disclosure statement.

Moved by Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town

Seconded by Councillor Harris McNamara, Appointee of Antigonish County.

Sean Cameron requested a detailed accounting spreadsheet be presented to Finance Committee members and the Board ,quarterly. Showcasing how much Operations Reserve , Capital Reserve and Emergency funding amounts.

Danielle noted that there would be a more detailed Finance Report for October's Board Meeting.

Business arising from minutes

No business arising.

Correspondence

Discussed later in meeting under New Business.

Accreditation

At this time the R.K. has moved through the full Accreditation process and the next will be in 4 years time (2028). The items that were remaining to be addressed data was sent in and accepted.

CEO Report-Terry MacIntyre

The CEO Report was presented and the floor was open for questions.

Terry further noted that funds for sourcing an IT expertise is a Province wide issue.

Director of Clinical Services-Lee Kelly

The Director of Clinical Services Report was presented and the floor was open for questions.

Committee Reports

Finance Committee -Treasurer Diane Roberts

The report was covered earlier in the Finance Report presented by Director of Finance Danielle MacDougall.

Building and Grounds Committee -Chair Shawn Brophy

The Building & Grounds Committee report was presented and the floor was open for questions.

Quality, Safety & Governance Committee-Chair Monica MacDonald

The Director of Clinical Services Report was presented and the floor was open for questions.

Executive Committee-Chair Camilla Benoit

The Executive Committee Report was presented and the floor was open for questions.

Steering Committee -Chair Fran Haley

The Steering Committee Report was presented and the floor was open for questions.

Foundation Report -Gerald MacDonald

The next meeting of the Foundation the focus will be “Lights Of Love “ campaign for 2024.

- 1- Broda Tilt Chair : \$ 3750 (Tax Exempt)
- 2- Thera Glide Chair : \$2,800.00 + \$420.00 (HST) = \$3,220.00
- 3- Diversity in Art:
- 4- Annual Season Activities:
_____ Total \$14,000.00
- 5- 2 Blanket Warmers: “Lights of Love” Campaign 2024
- 6- Dentures for A Resident : TBD

Motion: To forward the request for \$14,000.00 to the Foundation for Funding For Broda Tilt Chair, Thera Glide Chair, Diversity in Art and Annual Seasonal Activities.

Moved by Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Approval of all reports

Motion: To approve Committee Reports as presented.

Moved by Gerald MacDonald, Appointee of CSM

Seconded by Monica MacDonald, Appointee of CSM

Motion Carried.

New business

1.1 MAID

Medically Assisted in Dying (MAID) can occur in publicly funded facilities. St Martha’s Hospital is exempt as it is a Catholic Hospital . A policy is required to support this .

Motion: To move in camera .

Moved Councillor Harris McNamara, Appointee of Antigonish County
Seconded Fran Haley, Secretary, Appointee of Antigonish County

Motion: To move out of in camera .

Moved by Monica MacDonald, Appointee of CSM
Seconded Councillor Shawn Brophy, Appointee of Antigonish County

Motion: That the Board of Directors will defer the matter of MAID until the December meeting of the Board of Directors due to the municipal elections. Potentially the Board could have eight (8) newly elected representatives with no historical experience of the RK MacDonald Nursing Corporation and the Board has four appointees by the Congregation of St Martha's and will be in a conflict of interest position.

Moved by Monica MacDonald, Appointee of CSM
Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried.

1.2 Staff Appreciation Lunch

Board Members were asked to serve at the staff appreciation lunch.

DATE OF NEXT MEETING

The next meeting will be October 24, 2024 at 5:30 pm.

ADJOURNMENT:

Motion for adjournment of the regular meeting at 9:00 pm.

Moved by Councillor Shawn Brophy, Appointee of Antigonish County

Board Chair,
Camilla Benoit
Minutes Approved: _____

Recording Secretary,
Cathy Brouwer