



**R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
June 27, 2024
4:00 pm**

Present were : Camilla Benoit, Chair, Appointee of CSM
Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town
Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town
Fran Haley, Secretary, Appointee of Antigonish County
Deputy Mayor, Willie Cormier, Appointee of Antigonish Town
Duncan Chisholm, Appointee of Antigonish Town
Monica MacDonald, Appointee of CSM
Gerald MacDonald, Appointee of CSM
Councillor Shawn Brophy, Appointee of Antigonish County
Councillor Harris McNamara, Appointee of Antigonish County
Terry MacIntyre, CEO
Lee Kelly, Director of Clinical Services

Regrets : Councillor Gary Mattie, Appointee of Antigonish County
Sr. Catherine MacGillivray, Appointee of CSM

Land acknowledgement

Call to order-Chair, Camilla Benoit

Chair Camilla Benoit called the meeting to order at 4:10pm.

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

No additions to the agenda were brought forward.

Motion: To approve the agenda.

Moved by Councillor Shawn Brophy, Appointee of Antigonish County
Seconded by Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town

Motion Carried

Conflict of interest

No conflict of interest declared.

Adoption of minutes

Camilla Benoit called for any errors or omissions in the Minutes of May30,2024 .

Motion: That the regular minutes of May 30,2024 be adopted.

Moved by Monica MacDonald, Appointee of CSM
Seconded by Gerald MacDonald, Appointee of CSM

Motion Carried

Business arising from minutes

It has been difficult trying to contact the Pa'tnkek community Chief to have a meeting.

Correspondence

Unofficial correspondence from SLTC of the approval of Step 6 in the new build process. Once the official document is received a public announcement will be made.

Accreditation

Required documentation will be submitted Friday June 28,2024 for the July 2nd deadline.

CEO Report-Terry MacIntyre

The CEO Report was presented and the floor was open for questions.

Director of Clinical Services-Lee Kelly

The Director of Clinical Services Report was presented and the floor was open for questions.

Committee Reports

Finance Committee -Treasurer Diane Roberts

Motion: To ensure compliance with the Government Capital Renewal Policy, the Finance Committee recommends the transfer of \$117,523.00 from the Operating Reserve to the Capital Renewal Reserve.

Moved by Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town

Seconded by Gerald MacDonald, Appointee of CSM

Motion Carried.

The Auditor Darren Chaisson presented the Special Purpose Financial Statement. Darren explained some changes in accounts receivable , differences between budgeted amounts and actual expenses and revenues. There was a brief discussion around departmental expenses , what can and what cannot be controlled.

Motion: To accept the Special Purpose Financial Statement as presented.

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town

Seconded by Monica MacDonald, Appointee of CSM

Motion Carried.

Building and Grounds Committee -Chair Shawn Brophy

The Building & Grounds Committee report was presented and the floor was open for questions.

Quality, Safety & Governance Committee-Chair Monica MacDonald

The Director of Clinical Services Report was presented and the floor was open for questions.

Executive Committee-Chair Camilla Benoit

The Executive Committee Report was presented and the floor was open for questions.

Steering Committee -Chair Fran Haley

The Steering Committee Report was presented and the floor was open for questions.

Foundation Report -Gerald MacDonald

Meet and greet with Board and Foundation executive committees was addressed earlier.

Motion: That the Board pay for the Foundation AGM Dinner.

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried

Approval of all reports

Motion: To approve Committee Reports as presented.

Moved by Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town

Seconded by Fran Haley, Secretary, Appointee of Antigonish County

Motion Carried.

DATE OF NEXT MEETING

The next meeting will be September 26, 2024 at 6:00 pm.

ADJOURNMENT:

Motion for adjournment of the regular meeting at 5:25 pm.

Moved by Monica MacDonald, Appointee of CSM

Board Chair,
Camilla Benoit
Minutes Approved: _____

Recording Secretary,
Cathy Brouwer