



R.K. MACDONALD NURSING HOME CORPORATION
REGULAR BOARD MEETING MINUTES
April 25 ,2024
6:00pm

Present were : Camilla Benoit, Chair, Appointee of CSM
Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town
Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town
Fran Haley, Secretary, Appointee of Antigonish County
Deputy Mayor, Willie Cormier, Appointee of Antigonish Town
Sr. Catherine MacGillivray, Appointee of CSM
Gerald MacDonald, Appointee of CSM
Duncan Chisholm, Appointee of Antigonish Town
Councillor Shawn Brophy, Appointee of Antigonish County
Terry MacIntyre, CEO

Present via Zoom : Councillor Gary Mattie, Appointee of Antigonish County

Regrets : Councillor Harris McNamara, Appointee of Antigonish County
Monica MacDonald, Appointee of CSM
Lee Kelly, Director of Clinical Services

Land acknowledgement

Call to order-Chair,Camilla Benoit

Chair Camilla Benoit called the meeting to order at 6:00pm.

Pledge of Confidentiality

Mission statement and prayer was read.

Additions to the agenda

No additions to the agenda were brought forward.

Conflict of interest

No conflict of interest declared.

Adoption of minutes

Camilla Benoit called for any errors or omissions in the Minutes of March 28,2024 held April 4,2024,2024 .

Motion: That the regular minutes of March 28,2024 meeting held April 4,2024 be adopted.

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town
Seconded by Sr. Catherine MacGillivray, Appointee of CSM

Motion Carried

Business arising from minutes

The Medical Advisor contract remains unsigned.

The regular minutes of March 28,2024 meeting held April ,2024 as adopted will be posted to the website.

Correspondence

For any Board Members who did not attend the education session in person with KPMG, there will be an opportunity for virtual sessions coming up.

The new Leadership Team for CSM has been introduced , the changes become effective July 29,2024 for a term of 5 years. Flowers will be sent to acknowledge the new team.

There was an email correspondence regarding the a proposal from The Keppoch Group regarding weekly excursion for Nursing Home residents to Keppoch Mountain.

There was a request submitted from Recreation Department Director Kim MacDonald for funding an Album recording involving the residenst and some staff,
The total cost of this project would be \$3375.00.

Motion: The Request for funding of the Album Recording be forwarded to the Foundation.

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town
Seconded by Gerald MacDonald, Appointee of CSM

Motion Carried

There was a letter circulated to the Foundation Board Members regarding this year marking their 30 year Anniversary.

Accreditation

There will be a formal celebration in the main dining room on May 9,2024 at 2:30pm where staff will be celebrated for all their hard work.

CEO Report-Terry MacIntyre

Terry further noted that staffing situation would possibly be mitigated by some of the group of incoming CCA's coming form overseas shorty. Also the there is a possibility of an onsite OHS Coordinator that maybe shared within the Zone to ensure that there is compliance with OHA Act . Also possibility of working with an IT expert that is currently working with Town, County , Inverness and the Town of Port Hawksbury.

Director of Clinical Services-Lee Kelly

The Director of Clinical Services Report was presented and the floor was open for questions.

Committee Reports

Finance Committee -Treasurer Diane Roberts

The Finance Committee Report was presented and the floor was opened to any questions. The Director of Finance GayleMarie Grant was present to address and questions and or concerns. There was a discussion around items like Interest Rates, budgets, market trends and industry standards surrounding food and other costs.

Building and Grounds Committee -Chair Shawn Brophy

No report at this time. There was a meeting but no quorum. The next meeting will be in September as the committee meets quarterly.

Quality, Safety & Governance Committee-Chair Monica MacDonald

The Director of Clinical Services Report was presented and the floor was open for questions.

Executive Committee-Chair Camilla Benoit

The Executive Committee Report was presented and the floor was open for questions.

Steering Committee -Chair Fran Haley

Colliers Group and FBM were on site April 22,2024 to present design materials for the new build , including bathroom tiles wall colors ,and outdoor cladding,

An SBAR was presented regarding unprotected Operations Budget for the new build. Concerns were raised regarding the per diem amount budgeted over 25 years.

Motion: To draft a letter voicing those concerns to SLTC

Moved by Deputy Mayor, Willie Cormier, Appointee of Antigonish Town

Seconded by Duncan Chisholm, Appointee of Antigonish Town

Motion Carried.

Foundation Report -Gerald MacDonald

No Report available at this time as the Foundations next meeting is scheduled for May 1,2024

Approval of all reports

Motion: To approve Committee Reports as presented.

Moved by Gerald MacDonald, Appointee of CSM

Seconded by Seconded by Duncan Chisholm, Appointee of Antigonish Town

Motion Carried.

New business

1.1 Meet and Greet with Foundation Executive

The Foundation will be celebrating 30 year anniversary this year and the plan is to mark this milestone and highlight the total contributions that the Foundation has made over the years to enhancing the residents lives at the R.K.

1.2 Board Educations sessions have been reassigned to the Quality, Safety & Governance Committee

In the fall the financial budget changes will be looked at and dietary needs of the residents.

1.3 Contact with the Paq'tnkek community.

Awaiting information from Municipality representative who works with the Administration staff at Paq'tnkek. Way Finding and native culture for the new build will be a topic for discussion.

1.4 AGM event preparations

The AGM will be held on June 27 ,2024 in the Chapel at the R.K.. There will be a general announcement for the event and all reports for the AGM annual progress report should be submitted at the latest June 3,2024. Dr. Katie Aubrecht is an Associate Professor in the Department of Sociology and Canada Research Chair Health Equity and Social Justice at St. Francis Xavier (St.F.X.) University in Antigonish, Nova Scotia. Her research program analyzes marginality and mental health, rurality and resilience across the life span as health equity and social justice issues.

1.5 Nominating Committee

Motion: To appoint Willie Cormier as Chair

Moved by Councillor Sean Cameron, Vice Chair, Appointee of Antigonish Town

Seconded by Councillor Shawn Brophy, Appointee of Antigonish County

Motion Carried.

Duncan Chisholm and Fran Haley's terms are up and both are willing to remain for another term.

DATE OF NEXT MEETING

The next meeting will be May 30, 2024 at 5:30 pm.

ADJOURNMENT:

Motion for adjournment of the regular meeting at 7:50 pm

Moved by Councillor Diane Roberts, Treasurer, Appointee of Antigonish Town

Board Chair,
Camilla Benoit

Minutes Approved: _____

Recording Secretary,
Cathy Brouwer

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